

Windows 10 Plain & Simple

By Nancy Muir Boysen



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Learn the simplest ways to get things done with Windows 10. See it. Learn it. In color.

Here's WHAT You'll Learn

- Navigate Windows 10 quickly, easily, and efficiently
- Get online with the sleek new Microsoft Edge web browser
- Make the most of the new Cortana personal assistant
- Efficiently manage your email, calendar, contacts, and more
- Access your files from anywhere with Microsoft OneDrive
- Help secure your computer and protect your data

Here's HOW You'll Learn It

- Jump in wherever you need answers
- Follow easy steps and screenshots to see exactly what to do
- Get handy tips for new techniques and shortcuts
- Use Try This! exercises to apply what you learn right away



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Editorial Review

About the Author

Nancy Muir Boysen is the author of more than 100 books on technology and other nonfiction topics. Prior to her author; ing career, Nancy was a senior manager at several technology publishers as well as a training manager at Symantec. She has a Certificate in Distance Learning Design from the University of Washington and has taught Internet safety and technical writ; ing at the university level.

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